

CITY OF AUBURN, INDIANA

*Request for Records pursuant to Indiana Access to Public Records Act
(I.C. 5-14-3-1, et seq., as amended)*

I, _____, hereby request that the City of Auburn, Indiana (the "City") make the following records available for inspection and copying:

[IF YOU NEED ADDITIONAL SPACE, ATTACH REQUEST AS AN EXHIBIT HERETO]

Please provide a response to this request by the following:

Telephone at _____
 Facsimile transmission at _____
 Mail at _____
 Other _____

I hereby acknowledge responsibility for the payment to the City of all reasonable charges incurred by the City to make such information available for inspection and copying:

Signature: _____ Date: _____

Printed Name: _____

FOR INTERNAL USE ONLY

Received by the _____ Department on the _____ day of
_____, 20__ at ____, __.m.

By: _____

Sent to legal counsel for response? Yes _____ No _____

Documents produced or made available? Yes _____ No _____

If yes, documents made available on the _____ day of _____, 20__ at ____, __.m.

If no, reason(s): _____
